

**THE TIRUCHIRAPPALLI DISTRICT CENTRAL COOPERATIVE BANK LTD.,
TIRUCHIRAPPALLI – 2.
PERSONAL LOAN APPLICATION FORM**

		Particular of	
		Applicant	Surety
1.	Name of the employee in capital Letters)	:	
2.	Staff No.	:	
3.	Designation	:	
4.	Place of work (H.O./branch)	:	
5.	Date of Birth	:	
6.	Date of joining in the bank	:	
7.	Completed years of service	:	
8.	Date of retirement	:	
9.	No. of months left over for retirement	:	
10.	Purpose of the Loan (Documentary evidence should be enclosed wherever possible) Please tick the relevant reason	:	a) To meet the children higher education abroad or in professional colleges in India. b) To meet the cost Son's / Daughter's marriages c) To meet the short fall in the financial resources mobilized towards the cost of house / flat proposed to be purchased from out of the House Building Advance sanctioned by the bank. d) To meet the expenditure on major repairs / renovation of house / flat. e) To meet the expenses connected with treatment of serious illness of self/dependants. f) To repay the loan availed from other institutions for the above mentioned purposes.
11.	Basic Pay	:	Rs.
12.	Dearness Allowance	:	Rs.
13.	Total	:	Rs.
14.	Total deductions (all deductions)	:	
15.	Net Salary	:	
16.	Percentage of not salary to the gross salary	:	
17.	Amount of loan applied	:	Period of Loan Principal Months Rs. Interest Months
18.	Whether loan already availed?	:	Yes / No.
19.	Whether the applicant enclosed consent letter	:	

SIGNATURE OF THE APPLICANT

I hereby agree to stand as surety to Thiru/Tmt./Selvi _____ for payment of the above Personal Loan.

Staff No : **SIGNATURE OF THE SURETY** Controlling Officer Recommendation

Date :

The Trustees of Tiruchirapalli
District Central Co-operative
Bank Staff Provident Fund
Tiruchirapalli.

Dear Sir,

Ref : Employees Comprehensive Personal Loan Scheme.

The Tiruchirapalli District Central Co-operative Bank Limited (herein after called "THE BANK") has sanctioned a sum of Rs.----- (Rupees----- only) as a loan to me under the comprehensive personal loan scheme applicable to the employee of the bank. In consideration of the said sum of Rs.----- (Rupees ----- only) which has been sanctioned and agreed to be paid by the bank to me under the said comprehensive personal loan scheme vide bank's circular No.605/99 A.7 dated 14.07.99 and circular No.605/99 A.6 dated 17.10.2005. I hereby irrevocably authorize you irrespective on any nomination made or that may be made by me to pay on my behalf to the bank the entire amount lying to the credit of my account with you (both my and bank's contribution) and payable to me on my ceasing to be in the service of the bank whether by resignation , discharge, dismissal, termination of service (by retirement, voluntary or by operation of law) or for any other reason what so ever so as to liquidate the balance of the amount that maybe due and payable by me to the bank for principal interest, costs, charges and expenses in respect of the said loan under the said scheme at the time of my cessation of service under the bank. The surplus if any after such payment should be paid to me or to my nominee or my heirs, executors administrators and legal representatives, as the case may be.

The authority hereby given will be binding on my heirs executors, administrators, representatives and assigns and on any person in whose favour I have or may make a nomination.

Yours faithfully,

Signature.

Name (in Block Letters) :

Head Office/Branch :

P.F. Membership No. :

DECLARATION

I ----- hereby declare that the particulars given above are true to the best of my knowledge and belief and given an undertaking that the loan amount sanctioned and disbursed to me under personal loan scheme, will be utilized only for the purpose for which the same has been availed and I will not utilize this amount for any speculative/commercial purposes.

SIGNATURE OF THE APPLICANT.

LETTER OF AUTHORISATION

I ----- Staff No . ----- now working as
----- hereby authorize to the Tiruchirapalli District
Central Co-operative Bank to recover the principal and interest
instalments relating to the personal Loan availed by me out of the salary
payable to me commencing from the month of -----

I also authorize the Bank that the balance due from me, if any
under the said loan on the date of my retirement/cessation of
employment/death may be adjusted out of my terminal benefits.

SIGNATURE OF THE APPLICANT.

Voucher

Received from the General Manager, Tiruchirapalli District Central Co-operative
Bank Ltd., the sum of Rs. (Rupees
) being the personal Loan sanctioned to me.

Staff No : Signature
Name :
Designation&Place :
S.B.A/c No. :
H.O./Name of the Branch :

Voucher

Received from the General Manager, Tiruchirapalli District Central Co-operative
Bank Ltd., the sum of Rs. (Rupees
) being the personal Loan sanctioned to me.

Staff No : Signature
Name :
Designation&Place :
S.B.A/c No. :
H.O./Name of the Branch :

